

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



This **Impact Assessment (IA)** toolkit, incorporating Welsh Language, Equalities, Well-being of Future Generations Act, Sustainable Development Principles, Communication and Engagement, Safeguarding, Corporate Parenting, Community Cohesion and Risk Management, supporting effective decision making and ensuring compliance with respective legislation.

Please read the accompanying guidance before completing the form.

Draft versions of the assessment should be watermarked as “Draft” and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.

Service Area	Highways, Transport and Recycling	Head of Service	Adrian Jervis	Strategic Director	Nigel Brinn	Portfolio Holder	Cllr Phyl Davies
Proposal	Introduction of chargeable garden waste collection service						
Outline Summary / Description of Proposal							
To provide a chargeable garden waste collection service to all residents in Powys utilising an additional wheeled bin. This would replace the garden waste collection containers at the Community Recycling (Bring) Sites, although the facilities for bulkier material would remain at the Household Waste Recycling Centres located in the 5 largest centres of population. The existing ‘last resort’ method of collecting garden waste with the residual waste in paid for orange sacks will also be discontinued.							

1. Profile of savings delivery (if applicable)

2018-19	2019-20	2020-21	2021-22	2022-23	TOTAL
£0	£250k	£	£	£	£

2. Consultation requirements

Consultation Requirement	Consultation deadline	Feedback considered
Public consultation required	November 2018	Yes

3. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

Version	Author	Job Title	Date
1.0	Ashley Collins	Senior Manager – Compliance and Waste Strategy	18 th June 2018

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4. Impact on Other Service Areas

Does the proposal have potential to impact on another service area? (Including implication for Health & Safety and Corporate Parenting)	
PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY	
<p>In the short term, the contact centre will receive a surge in calls whilst the new service beds in. There may be a potential increase in some fly tipping if residents and traders are not able to use the free of charge bins at the Community Recycling Sites.</p>	
Service Area informed:	Contact Officer liaised with:
Mitigation	
<p>Effective communication and if necessary enforcement action.</p>	

5. How does your proposal impact on the council's strategic vision?

Council Priority	How does the proposal impact on this priority?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below
The Economy We will develop a vibrant economy	By increasing the amount collected for composting, waste is being used as a resource which will contribute to the circular economy	Good	N/A	Neutral
Health and Care We will lead the way in effective, integrated rural health and care	Having a kerbside collection will assist those less able to transport their garden waste to a central point	Good	N/A	Neutral
Learning and skills We will strengthen learning and skills	There will be no impact	Neutral	N/A	Neutral
Residents and Communities We will support our residents and communities	Some residents may see the removal of free banks as a reduction in service which will encourage flytipping and other antisocial behaviour. Others will see it as an additional service with the kerbside collection	Neutral	Effective communication and awareness raising	Good

Source of Outline Evidence to support judgements

External feasibility reports and experienced learned from other authorities.

6. How does your proposal impact on the Welsh Government’s well-being goals?

Well-being Goal	How does proposal contribute to this goal?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<p>A prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p>Making it easier for residents to recycle their garden waste will help towards the circular economy.</p>	<p>Good</p>	<p>Good communications to boost awareness and availability of service.</p>	<p>Very Good</p>
<p>A resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p>Increasing the amount of garden waste collected will contribute to increasing our recycling rates to conserve natural resources, reduce landfill and meet the WG targets.</p>	<p>Good</p>	<p>As above, good communications to boost awareness and availability of service.</p>	<p>Very Good</p>
<p>A healthier Wales: A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>	<p>Not applicable for this service change</p>	<p>Neutral</p>	<p>N/A</p>	<p>Neutral</p>

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<p>A Wales of cohesive communities: Attractive, viable, safe and well-connected Communities.</p>	<p>Maximising recycling from the kerbside collection will benefit all members of the community through the positive impact on climate change and the reduction on the cost of the service allowing Council funds to be spent more effectively.</p>	<p>Good</p>	<p>All residents within the communities will need to be targeted effectively through communication and awareness.</p>	<p>Very Good</p>
<p>A globally responsible Wales: A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p>	<p>One of the key drivers of this change is the positive impact on climate change through the increase in recycling and reduction in landfill. It will also impact positively on social and economic well-being as funds can be diverted to be spent more effectively on services for the public.</p>	<p>Good</p>	<p>All residents within the communities will need to be targeted effectively through communication and awareness.</p>	<p>Very Good</p>
<p>A Wales of vibrant culture and thriving Welsh language: A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>				
<p><i>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</i></p>	<p>All residents within the communities will need to be targeted effectively through communication and awareness. All promotional material is produced in both languages.</p>	<p>Good</p>	<p>Welsh speakers are available if required for awareness events.</p>	<p>Good</p>
<p><i>Opportunities to promote the Welsh language</i></p>	<p>All promotional material is produced in both languages.</p>	<p>Good</p>	<p>Welsh speakers are available if required for awareness events.</p>	<p>Good</p>
<p><i>Welsh Language impact on staff</i></p>	<p>Opportunity to speak Welsh if required</p>	<p>Good</p>	<p>Welsh speakers are available if required for awareness events.</p>	<p>Good</p>
<p><i>People are encouraged to do sport, art and recreation.</i></p>	<p>Not applicable for this policy/service change.</p>	<p>Neutral</p>	<p>N/A</p>	<p>Neutral</p>
<p>A more equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p>				
<p><i>Age</i></p>	<p>The service will be equally available to all age groups, and is likely to be welcomed by the elderly population who may have more difficulty in transporting their garden waste and thus welcome the convenience of a kerbside collection.</p>	<p>Good</p>	<p>Effective communication and promotion of the service will ensure that all residents are aware of the benefits</p>	<p>Very Good</p>

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Disability	The service is likely to be welcomed by the elderly population who may have more difficulty in transporting their garden waste and thus welcome the convenience of a kerbside collection.	Good	Effective communication and promotion of the service will ensure that all residents are aware of the benefits	Very Good
Gender reassignment	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral
Marriage or civil partnership	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral
Race	No impact - every household in Powys will be offered the service	Neutral	Potential to communicate with key groups if there appears to be limited recycling by a household, including providing promotional material in alternative languages.	Good
Religion or belief	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral
Sex	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral
Sexual Orientation	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral
Pregnancy and Maternity	No impact - every household in Powys will be offered the service	Neutral	N/A	Neutral

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Source of Outline Evidence to support judgements

External feasibility reports and experienced learned from other authorities.

7. How does your proposal impact on the council's other key guiding principles?

Principle	How does the proposal impact on this principle?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
Sustainable Development Principle (5 ways of working)				
Long Term: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs.	There is an immediate pressure to make savings, however in the longer term there is a need to increase recycling to achieve WG targets and minimise risk of fines. Introducing garden waste collections will contribute to this aim.	Good	Effective communication and promotion to maximise the take-up of the service.	Very Good
Collaboration: Working with others in a collaborative way to find shared sustainable solutions.	The move to a chargeable garden waste collection service is one of several methods of achieving the WG statutory targets. We will be working with our third party suppliers to maximise the effectiveness of the service as well as the recycling of the bulkier material at the Household Waste Recycling Centres.	Good	Maintaining proactive dialogue with third party providers on any changes to service to ensure consistent delivery.	Good
Involvement (including Communication and Engagement): Involving a diversity of the population in the decisions that affect them.	Views will again be sought from residents on how to best implement the service and seek input re any concerns so as to plan accordingly for the service and how to communicate with households and about what.	Good	Results from consultation will be used to inform decision and subsequent implementation	Good
Prevention: Understanding the root causes of issues to prevent them from occurring.	Good communications required and engagement by Powys residents to ensure smooth implementation of service.	Good	Communications plan and resources will be put in place to help respond to any concerns expressed and encourage residents to take up the new service.	Good

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Principle	How does the proposal impact on this principle?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
Integration: <i>Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives.</i>	One of the key drivers of this change is the positive impact on climate change through the increase in garden waste collected for composting. It will also impact positively on people and the economy as funds can be diverted to be spent more effectively on services for the public.	Good	All residents within the communities will need to be targeted effectively through communication and awareness.	Good
Preventing Poverty: Prevention, including helping people into work and mitigating the impact of poverty.	N/A	Neutral	N/A	Neutral
Unpaid Carers: Ensuring that unpaid carers views are sought and taken into account	There may be an impact on people who care for relatives and friends which is likely to be positive due to the convenience of the service	Good	Views will be sought via the consultation process	Good
Safeguarding: Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves.	N/A	Neutral	N/A	Neutral
Impact on Powys County Council Workforce	Some impact on working practices with changes to how garden waste is collected	Neutral	Workforce will be involved in implementation	Good
Source of Outline Evidence to support judgements				
External feasibility reports and experienced learned from other authorities.				

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8. Achievability of proposal?

Impact on Service / Council	Risk to delivery of the proposal	Inherent Risk
Low	Low	Low
Mitigation		
Effective planning for the implementation of the changes with extensive consultation and communication.		

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9. What are the risks to service delivery or the council following implementation of this proposal?

Risk Identified	Inherent Risk Rating	Mitigation	Residual Risk Rating
Removal of Community Recycling Banks may result in some flytipping	Medium	Effective communication and awareness raising	Low
Community Groups losing income from banks at Community Recycling Sites	Medium	Effective communication and awareness raising	Low
Low take-up of new service resulting in lower income than expected	Medium	Effective communication and promotion of service	Low
Overall judgement (to be included in project risk register)			
Very High Risk	High Risk	Medium Risk	Low Risk
			X

10. Indicative timetable for actions to deliver change proposal, if approved

Action	Target Date	Outcome	Decisions made
Consultation	November 2018		
Implementation	March 2019		
Portfolio Holder decision required	No	Date required	N/A
Cabinet decision required	Yes	Date required	
Council decision required	No	Date required	N/A

11. Indicative resource requirements (FTE) – link to Resource Delivery Plan

Support Requirements	2018-19				2019-20				2020-21			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

12. Overall Summary and Judgement of this Impact Assessment?

Outline Assessment (to be inserted in cabinet report)	Cabinet Report Reference:

13. Is there additional evidence to support the Impact Assessment (IA)?

What additional evidence and data has informed the development of your proposal?

External feasibility reports and experienced learned from other authorities. Further financial analysis has also been carried out.

14. On-going monitoring arrangements?

What arrangements will be put in place to monitor the impact over time?

The costs and impact on recycling rate will be monitored on a monthly basis to establish and analyse impact of new service

Please state when this Impact Assessment will be reviewed.

Following consultation with public

15. Sign Off

Position	Name	Signature	Date
Impact Assessment Lead:	Ashley Collins		
Head of Service:	Adrian Jervis		
Strategic Director:	Nigel Brinn		
Portfolio Holder:	CLlr Phyl Davies		

16. Governance

Decision to be made by	Date required
Cabinet	

FORM ENDS